

City of Gardiner
Downtown Façade Improvement Grant
Application Form

Submission deadline: February 24, 2017 by 3:00pm at Gardiner City Hall, 6 church St.
Please submit the original signed application with attachments and 5 copies of the packet

Applicant's Name: _____

Property Physical Address: _____, Gardiner ME 04345

Business name: _____

Mailing Address: _____

Date: (mm/dd/yyyy): _____ Phone: _____

Email: _____ Fax: _____

Total Grant Request for Funds _____

Match Amount (Must be at least 1:1) _____

Match Source – Check one:

_____ Pay at least half of entire project or _____ Other exterior project paid for after 7/1/16

Checklist:

- I have attached project plans, specifications, or other appropriate design information. A professional architectural plan is not required.
- I have attached a photograph(s) of existing conditions of the property
- I have attached a detailed description of the project, including how this project relates to larger maintenance or rehabilitation plans for the building, how this improvement would benefit the value of the building/business and contribute to Downtown Gardiner, and any other background information that would help the committee evaluate the proposal.
- I have attached a project budget using the form provided along with estimates/cost justification to support budget.
- I have attached written permission from the property owner, if applicable.
- I attended the mandatory orientation meeting on January 25th.
- I understand that if approved, I will work with the City to develop bid specifications and that the bid for work will be awarded to the lowest responsive and responsible bidder.

- I understand that my project will need to receive approval from the Gardiner Historic Preservation Commission, and the Code Enforcement Officer, and that it is my responsibility to submit the appropriate permit applications.
- I acknowledge that the City of Gardiner is obligated only to administer the grant procedures, and is not liable to the applicant, owner, or third parties for any obligations or claims of any nature growing out of, arising out of, or otherwise related to the project or application undertaken by the applicant and/or owner. There is no principal/agent or employer/employee relationship between the City of Gardiner and the applicant and/or owner.

Applicant must print and sign name. If applicant is NOT the owner of the property, the applicant must provide written permission from the property owner that he/she is in agreement of the applicant's application and the proposed work.

Applicant Signature: _____

Budget Worksheet Gardiner Façade Improvement Program

Item/Description of Work	Dollar Amount

Total

